

RUSHCLIFFE BOROUGH COUNCIL

Person Specification

Principal Officer (Environmental Health)

Post grade: LS7			Post number: tbc		
ATTRIBUTES		ESSENTIAL		DESIRABLE	
EXPERIENCE		Recent post qualification experience of Environmental Health work.		Experience of a broad range of environmental health functions.	
		Experience of managing staff and teams			
		Involvement in budget management			
QUALIFICATIONS		BSc Degree or Diploma or Masters Degree in Environmental Health		Post graduate qualification in a relevant subject	
		Membership of CIEH		Management qualification	
SPECIALIST KNOWLEDGE AND SKILLS		Knowledge of current environmental health legislation, regulations and appropriate codes of practice (guidance)		Knowledge and/or experience of relevant management issues including:	
		Ability to work with the general public		Performance Management	
		Knowledge and commitment to diversity in service delivery.		Delegation skills	
		Knowledge and commitment to customer care issues		Appraisal techniques	
		Strong time management and organisation skills		Team Leadership	
IT SKILLS		Familiarity with Uniform Basic IT skills required (word processing, spreadsheets and databases)		.	

OFFICIAL

PERSONAL QUALITIES	Flexible and positive about change Enthusiastic Good time-keeper Reliable Strong communication skills Innovative, with good presentation skills	
PHYSICAL	This post requires remote working, office working, site visits and attendance at meetings away from the office	
SPECIAL WORKING CONDITIONS	Willingness/ability to work out of hours - some evening working will be necessary and some weekend work may be necessary including participation in the out of hours rota Full Car Driving Licence	
PREPARED BY: Geoff Carpenter DESIGNATION: Assistant Director for Public Protection DATE: 23 January 2026		