

| Environment and Waste Management – recycling2go | |
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| Job Description | |
| recycling2go loader | |
| Grade R2go 2 | Post Number: 3555 |
| Responsible to: | Recycling2go Co-ordinators |
| Responsible for: | |
| Job Objective: | To collect and dispose of residual and recyclable waste in accordance with the Council's Goals and Priorities. |
| Main duties and responsibilities: | Support the recycling2go Co-ordinators to provide the full range of recycling2go services. |
| | Undertake a range of manual tasks including loading wheeled bins, bags and bulk containers. |
| | Carry out collections in a neat and tidy manner ensuring all spillages are cleaned up. |
| | Select tools and equipment consistent with the work required to complete the days scheduled tasks. |
| | Assist the driver in maintaining the vehicle and its equipment, assigned to your team at all times. |
| | Interpret and execute instructions, including work schedules, and complete all work to a high standard. Cover charge hand duties as and when required |
| | Comply with the Health and Safety at Work Act (1974), the Council's Health and Safety Policy and locally agreed safe methods of work. |
| | To carry out and assess risks and hazards and complete reporting forms |
| | Wear provided corporate uniform and safety clothing at all times. |
| | Establish and maintain effective working relationships with managers, colleagues and the general public. |
| | At the discretion of the recycling2go Co-ordinators be prepared to carry out work on other rounds as the need arises. |
| | Maintain high standards of customer care, deal politely and effectively with Borough residents and visitors. |
| | Uphold the Council's Equal opportunities policy. |
| | Be an ambassador for the Council and its recycling2go service. |

At the discretion of the recycling2go Co-ordinators undertake other duties from time to time consistent with the nature of the job described above.

Additional Information

Working in a team of one driver and one or two loaders, recycling2go Loaders collect domestic waste and remove it for recycling or disposal. Loaders start work early and continue until the route is completed with the ability to walk up to 15 miles a day.

They work an average of 37 hours a week, Monday to Friday. There is a requirement to work on a number of Saturdays each year to provide cover for bank holiday refuse collections. Overtime is sometimes available and required.

Loaders work outdoors in all weathers, beginning work in the dark during the winter. Heavy lifting is often involved and Loaders must be aware of the risk of injury, from broken glass for example. As a result, loaders are required to wear the protective clothing provided. The work can be dirty, dusty and smelly. Loaders are required to work flexibly with regard to routes, and provide cover for other teams and colleagues during holidays and absence etc.

Other Duties and Responsibilities

- Walk ahead of the lorry, moving wheeled bins to the edge of the pavement.
- Give directions and hand signals to the driver to help manoeuvre the lorry
- To act as a reversing assistant as required
- Walk alongside the lorry, wheeling the bins to the back and attaching them to a lifting and tipping mechanism
- Return each wheeled bin to its correct position

Approved by: D Burch.....

Signed:

Date: **November 2018**