

# Rushcliffe SAG Notes

Weds 4 July 2018, 9.30am  
Rushcliffe Arena, West Bridgford

## In attendance

- Ginette Taylor, Rushcliffe Borough Council
- Nicola Wells, Rushcliffe Borough Council
- Phil Scotney, Rushcliffe Borough Council
- Jo Wilkinson, Via EM
- Jayne Walters, Notts Police
- Peter Goode, Via EM

## Apologies

- Keith Sharpe, EMAS
- Peter Harris, Rushcliffe Borough Council

## Guests

- Iain Hamilton, Outlaw

- [REDACTED]

1. [REDACTED]
  - TTRO and advance signage needs discussed
  - JW requested update to Lost Child policy
  - JW requested minor amendment to site safety rules – removal of hazard light usage on event vehicle movements
  - JW requested update to bomb threat policy
2. [REDACTED]
  - Provide lost child plan to JW
3. Outlaw - EMP circulated to group (IH)

## De-brief from Outlaw Half rider collision at Southwell

- Note actions from incident review to include emergency contact for race organisers to be included on rear of race number
- Via EM have visited as part of review
- Police investigation ongoing

Outlaw Full

## OFFICIAL

- 1000 registered
- Economic impact £800,000
- Social media channels 100,000+
- Swim, run and bike course with no changes
- PG raised issue with route in Orston and complaints from residents about permission to use highway
- IH advised OSB are in contact with Orston residents and undertaking community engagement

### Dates for 2019

- Sunday 19 May 2019
- Sunday 28 July 2019

4. [REDACTED]

- JW requested add postcode to EMP front cover.
- Use standard incident codes from original plan
- Add number of stewards and deployment
- Change policing section – emergency services may attend, not will
- Update lost child section – NW or JW to supply template
- Update lost property section – NW to supply template
- Consider making Elm Avenue no waiting. Via EM can support TTRO
- Add in new person to take on fire warden role, person currently allocated has too many other roles
- Medical cover needs populating with details
- Missing Major Incident Plan section 11. JW to supply template to adapt.

5. [REDACTED]

- 1400 tickets sold of 200 upper limit
- Update medical cover from mid 3 to min 4
- Increase size of site plan, make full page or attach separately
- Note in EMP that contact has been made with Network Rail
- Ask showsec for security plan with consideration made to search policy. JW would like to see copy
- Update incident codes and add suspect package next to bomb text
- Supply more detail re food business

6. [REDACTED]

- Populate marshall and stewards deployment
- Review first aid provision – increase cover from 3 to 4 . Review use of volunteers who may not be appropriately insured or carry suitable support equipment. Need to take advice from EMAS. Follow up 2019.

7. [REDACTED]

- Event only has £2.5m insurance, this looks unusually low
- Review use of cadets to manage car parking
- Supply details of first aid cover

8. Date of next meeting and agenda

- Armistice
- Bonfire Night
- Christmas

Tuesday 9 October 2018, 10am Rushcliffe Arena