# **Vacation Notification**



The form can be returned to **Freepost RTJY-BGGZ-EKZK, Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG**.

This form can also be returned by email to the following address [revenues@rushcliffe.gov.uk](mailto:revenues@rushcliffe.gov.uk).

|  |  |
| --- | --- |
| Nate of Ratepayer vacating. |  |
| Billing Number. |  |
| Address of the property being vacated. |  |
| Date of property became unoccupied? (Please note this is the date both personnel and stock were removed). |  |
| Address for future correspondence. |  |
| Date lease ends, (if applicable). |  |
| Date property sold, (if applicable). |  |
| Name and address of owner following vacation? |  |

## **DECLARATION**

I hereby certify that the information given in this form is correct to the best of my knowledge and belief.

|  |  |
| --- | --- |
| Name of ratepayer. |  |
| Company number, (if applicable). |  |
| Name of person completing form. |  |
| Capacity of person completing form. |  |
| Telephone number. |  |
| Email address. |  |