

## PARISH OF COTGRAVE - ASH LEA WARD

### NOTICE UNDER LOCAL GOVERNMENT ACT, 1972 (Section 87(2))

# VACANCY FOR A COUNCILLOR PUBLIC NOTICE IS HEREBY GIVEN

that a casual vacancy has occurred in the office of Councillor for the Parish of Cotgrave - Ash Lea Ward following the resignation of Councillor Steve Gardner.

Rule 5(2) of The Local Elections (Parishes and Communities) (England and Wales) Rules, 2006 now applies.

The rule allows **TEN ELECTORS** for the parish ward in which the casual vacancy has arisen to request the Proper Officer to hold an election to fill the vacancy.\* That request must be made within **FOURTEEN DAYS**, calculated in accordance with the rules,\*\* of the date of this notice. The fourteen-day period ends on 12 January, 2026. .

If an election is called, it will take place not later than 16 March, 2026.

#### What if a request to hold an election is not received during the permitted time?

Rule 5(5) of the above Rules will apply. The Parish Council must, as soon as practicable after the expiry of the fourteen-day period, co-opt a person to fill the vacancy.

The Proper Officer's address is:

**Electoral Services, Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road, West Bridgford, ,Nottingham, NG2 7YG.**

The telephone number for further guidance is 0115 981 9911.

This notice is dated 17 December, 2025

Adam Hill  
Proper Officer  
Rushcliffe Borough Council

\* There is no form of words for this request, which might simply be a letter headed with such words as "We the undersigned being electors for the [Ward of] ... Parish, call for an election to fill the vacancy arising from the [death][resignation] of ...". A template entitled "Request for an Election" is available to download from Rushcliffe Borough Council's website – [www.rushcliffe.gov.uk](http://www.rushcliffe.gov.uk). It is helpful if the ten signatures are accompanied by printed names and addresses.

\*\* In calculating the notice period, day one is the day following the date of this notice; a Saturday, Sunday, Christmas Eve, Christmas Day, Good Friday or a Bank Holiday or day appointed for public thanksgiving or mourning shall be disregarded, and the period closes at midnight on the fourteenth day after the date of this notice. Rule 5(2) of The Local Elections (Parishes and Communities) (England and Wales) Rules, 2006 now applies.