



Rushcliffe Borough Council

# Town and Parish Forum April 2025



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# Town and Parish Forum April 2025

**Councillor Neil Clarke - Leader of Rushcliffe Borough Council**

**Adam Hill – Chief Executive Officer of Rushcliffe Borough Council**





Rushcliffe  
Borough Council

Rushcliffe Borough Council

# Rushcliffe Borough Council Priorities

**Councillor Neil Clarke**

**Leader of Rushcliffe Borough Council**

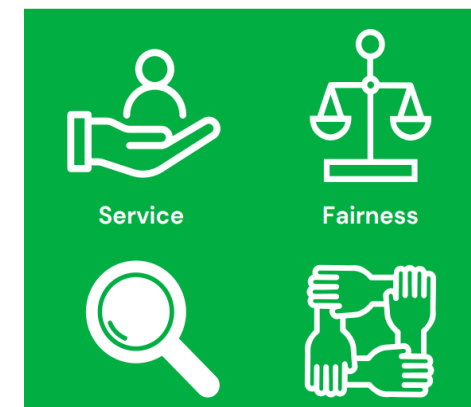
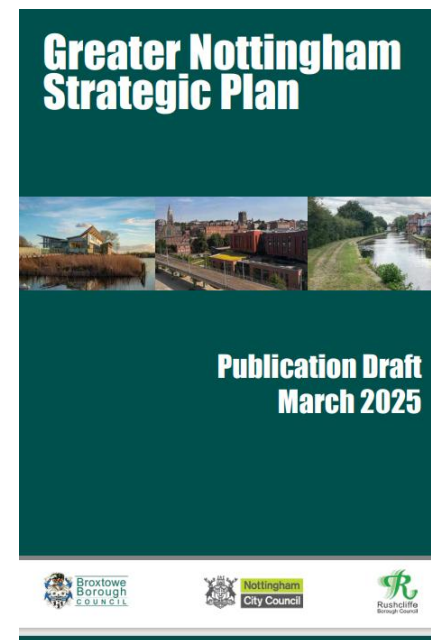


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# Update Topics

- UKSPF & REPF funding
- Local Plan
- Design Code
- Management of Open Spaces



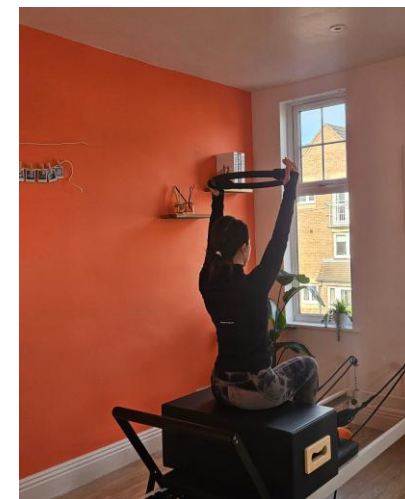


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# UKSPF & REPF funding

2025/26 will see the fourth year of UKSPF and REPF funding to deliver business, communities, and people and skills initiatives across Rushcliffe.

- £1,664,500 of UK Shared Prosperity Funding will be split between the three themes of:
  - Business Support
  - Communities & Place
  - People & Skills
- Business and Community projects can access up to £40,000 through our grant scheme, and applications are now open.
- The highly successful High Street grant programme has also been relaunched, with businesses able to access up to £5,000.
- REPF funding will be available to support businesses and community projects in our rural areas. Funding amounts are still to be finalised.



# UKSPF & REPF Successes

Year 3 of UKSPF funding saw financial support delivered to a range of business, community and rural projects, including:

**UKSPF Supporting Business - Step Up Rehab (West Bridgford)** – received £5600 to help purchase new equipment to support the growth of the business into a new service (Pilates Reformer classes). The new classes have already been hugely successful and popular with the local community.



**REPF Business - Straight to the Point Racing (Whatton)** – received £16,938 to support the purchase of brand-new factory equipment which has enabled the business to bring the last remaining outsourced element of their manufacturing process in house.



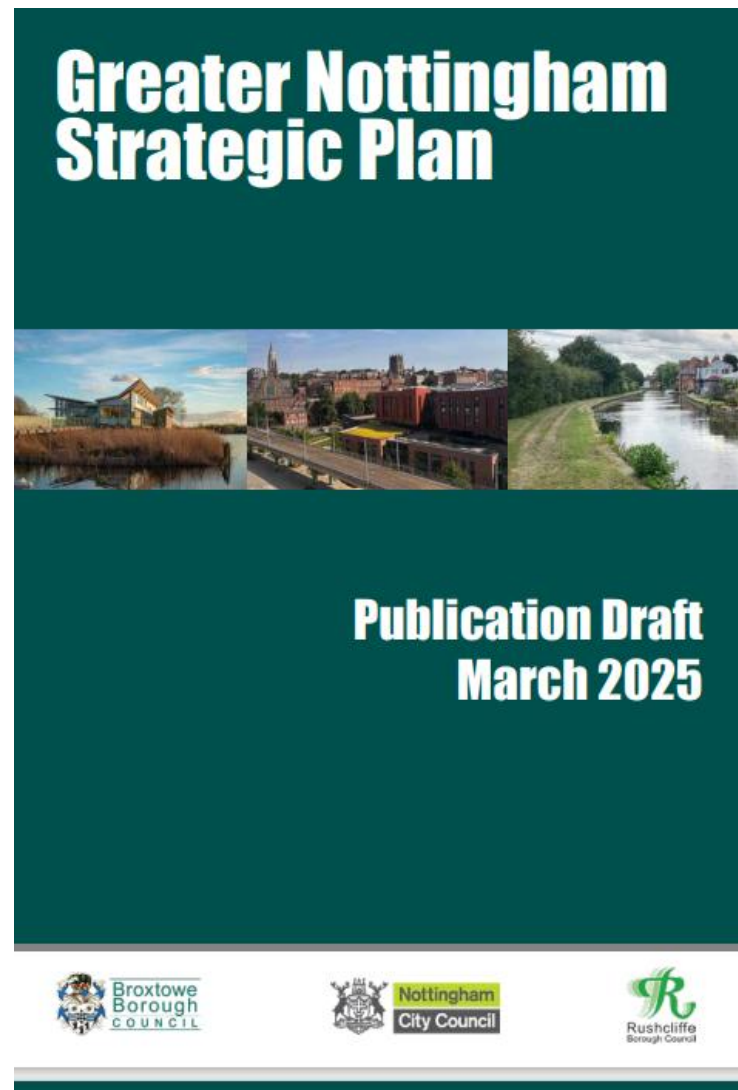
**REPF Communities & Place – Flintham Cricket Club** – received £40,000 to support the refurbishment of Flintham Sports Pavilion into a welcoming and modern space for the community, with a view to implementing an expanded community event programme.



# Local Plan

## Greater Nottingham Strategic Plan

- Publication Draft consultation until 25 April
- Key changes from previous document
  - Update to housing figures following publication of NPPF in December
  - Removal of all Gedling policies
- Timescales
  - submission for examination – Sept 25
  - Examination (including hearings) – Oct 25
  - Receipt of Inspectors report – August 26
  - Adoption – Sept 26





# Design Code

- We invited residents, local interest groups, design professionals and developers to have their say on the final stage of the process in February and March following initial consultation which closed on 10th March
- Currently working with consultants:
  - working through the consultation comments
  - updating Design Code where necessary
- Aiming for adoption May 25





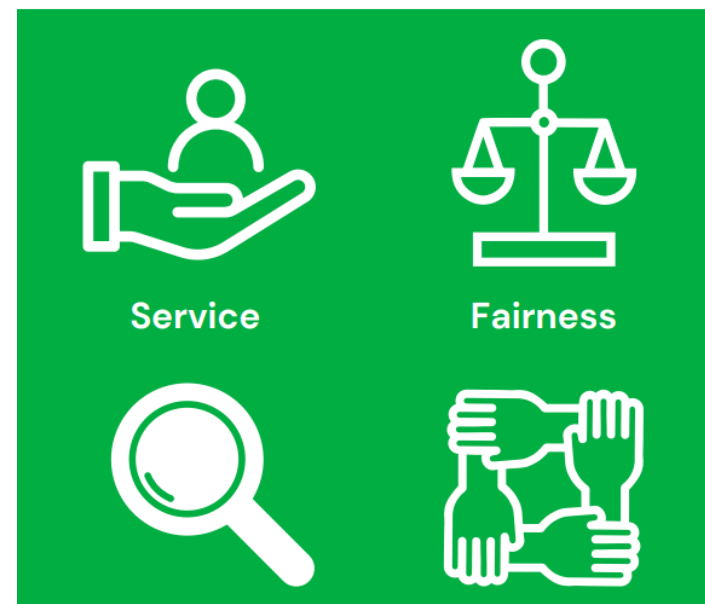
# Management of Open Spaces

As Rushcliffe continues to experience rapid housing development, we are working with developers, management companies and resident groups to address issues around the management of open spaces. Steps we are taking include:

- The adoption of a Good Practice Guide, which sets out the Council's expectations of service to, and safeguarding of residents
- In the event of extended disputes, RBC can act as an intermediary to bring the relevant parties together to achieve a positive resolution
- Reference to the Good Practice Guide in Supplementary Planning documents
- RBC will invite management companies to sit on the relevant growth boards

## Management of Open Spaces

### Good Practice Guide





Rushcliffe Borough Council

# Local Government Reorganisation

**Adam Hill**

**Chief Executive Officer of Rushcliffe Borough Council**



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# Introduction to ...



Adam Hill

Rushcliffe Borough Council's CEO



# Criteria for unitary proposals

- Existing councils to work together to agree and achieve the best proposals for a geographical area and support devolution arrangements
- Prioritise delivery of high quality and sustainable public services
- Identify opportunities to deliver public service reform leading to better value for money
- New Councils should aim to provide services for a population of 500k or over and be sufficient in size to achieve efficiencies, improve capacity and withstand financial shocks

# Types of Proposal permitted

- A – Single tier – whole county
- B – Single tier – 1 district / 2 or more districts
- C - Single tier – whole county / 1 or more districts + 1 or more relevant adjoining areas
- Combined Proposal options:
  - 2 or more Type B proposals
  - 2 or more Type C proposals
  - 1 or more Type B proposals
  - 1 or more Type C proposals

# Local Government Reorganisation

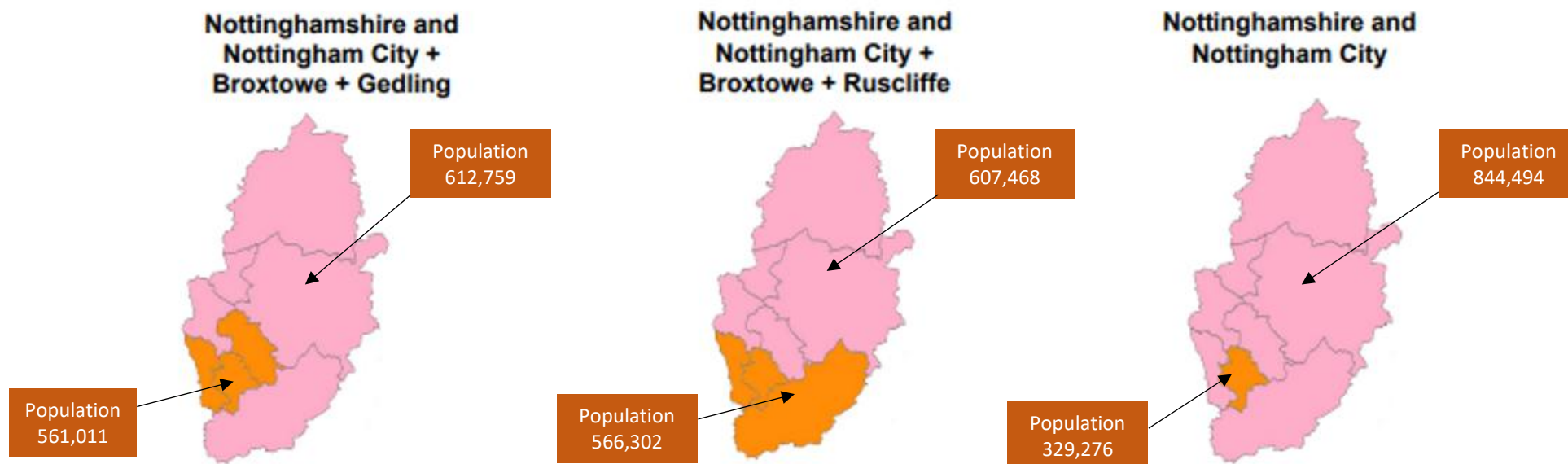
Our [LGR report](#) is now live and available to view on the RBC website and:

- Provides an overview of the Government's requirement for plans for LGR to be developed in Nottingham and Nottinghamshire
- Outlines the work undertaken to respond to the requirements
- Acknowledges the submission of an interim plan for the area of Nottingham and Nottinghamshire, in line with Government requirements
- Proposes an additional fourth option with the creation of Three Unitary authorities.



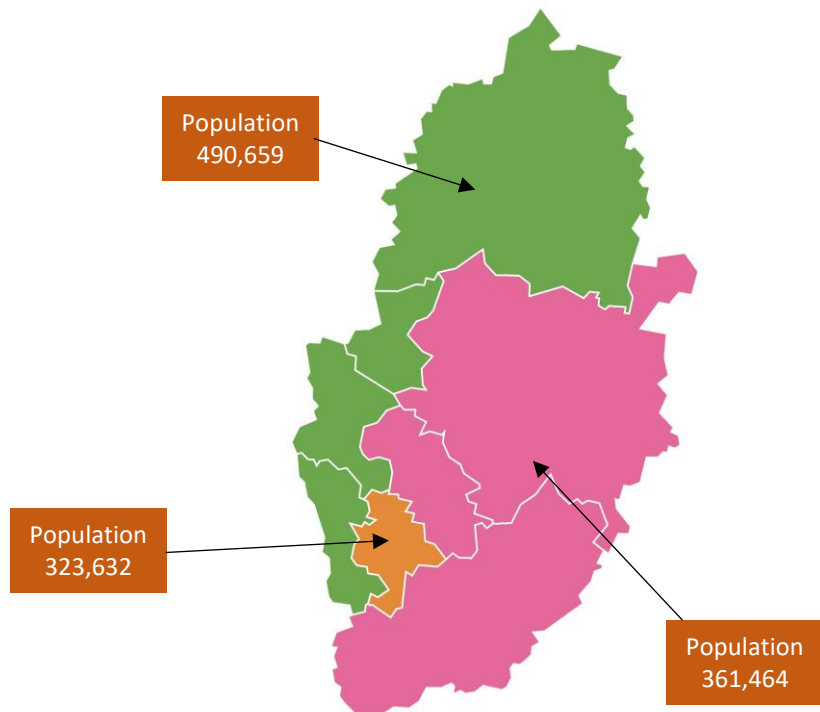


# Nottinghamshire proposals

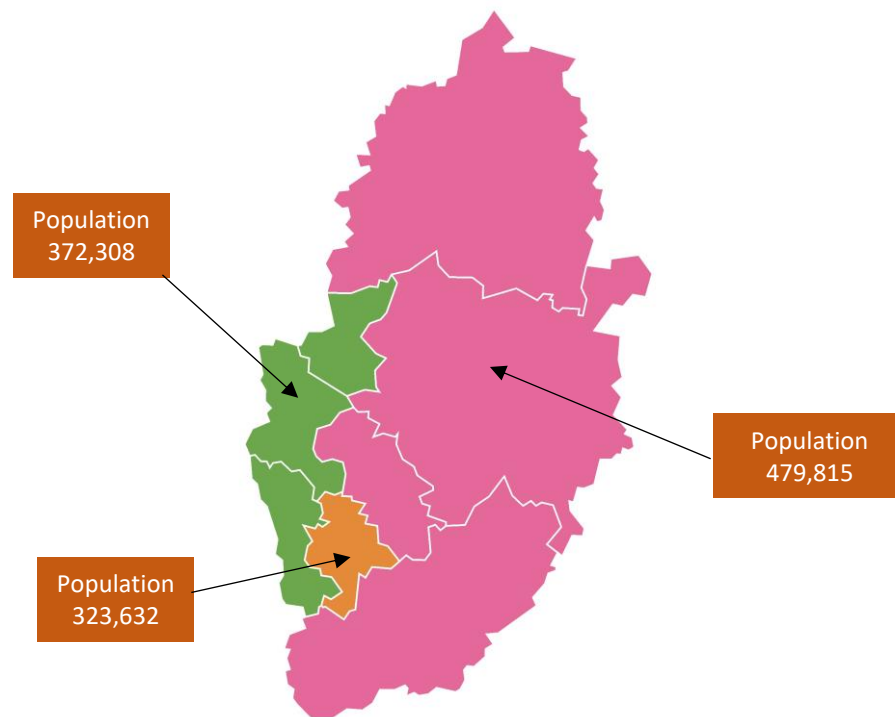


# Nottinghamshire proposals

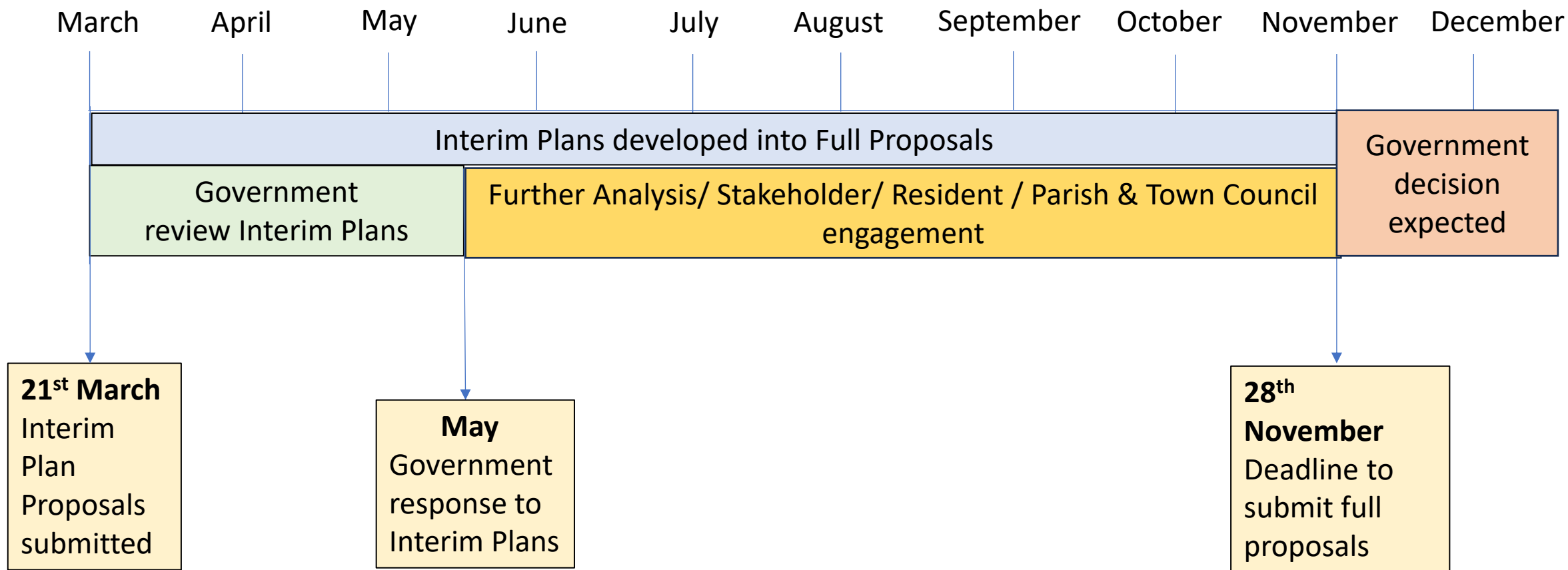
**Nottingham City unitary, Rushcliffe,  
Newark and Sherwood and Gedling  
unitary, Mansfield, Ashfield,  
Broxtowe and Bassetlaw unitary**



**Nottingham City unitary, Rushcliffe,  
Newark and Sherwood, Gedling  
and Bassetlaw unitary, Mansfield,  
Ashfield, Broxtowe unitary**



# Timeline and Next Steps 2025





# Thank you! Any Questions?



# Introduction and Update from Monitoring Officer

Sara Pregon – Monitoring Officer and Head of Chief  
Executive's Department





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# Updates...

- Government proposes mandatory Code of Conduct and changes to the Standards regime
- Employment Rights Bill
  - End 'fire and rehire' practices
  - Remove the two-year qualifying period of employment for the right to claim unfair dismissal, making it a day-one right, as well as other family friendly policies
  - Duty on employers to take 'all reasonable steps' to prevent sexual harassment of employees.
  - Increase the time limit to bring an Employment Tribunal claim from 3 months to 6 months.

# Contact Details

Sara Pregon, Monitoring Officer and Head of Chief Executive's Department

- Email: [monitoringofficer@rushcliffe.gov.uk](mailto:monitoringofficer@rushcliffe.gov.uk)
- Tel: 0115 9148480

# Keyworth Vision Project Rushcliffe Borough Council Town & Parish Forum

April 2025



 [www.keyworthparishcouncil.org](http://www.keyworthparishcouncil.org)

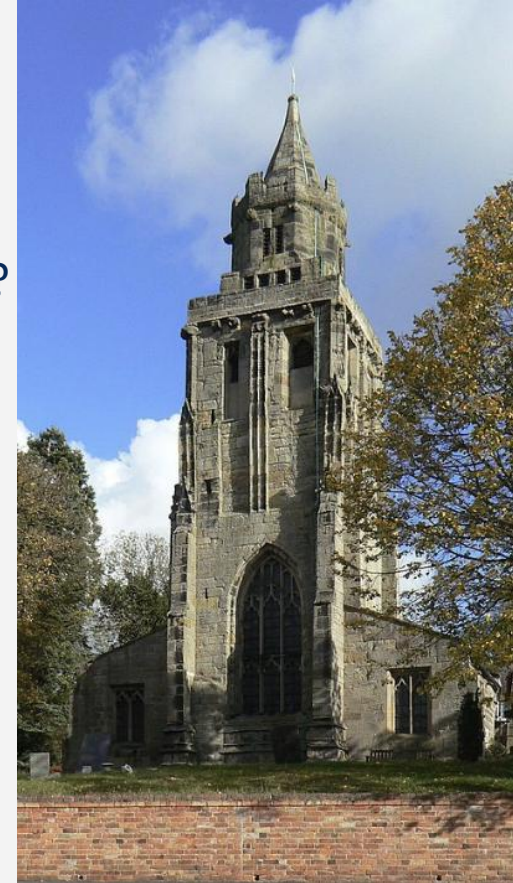
 0115 937 2185

 [office@keyworthparishcouncil.org](mailto:office@keyworthparishcouncil.org)

# Introduction

1

- Keyworth largely the same since the 70s - not to belittle projects of others meantime – but the world has changed way more than Keyworth!
- Retail to social due to online? Lower average household numbers leading to marginally declining populations and increased loneliness and isolation? Increased mental health challenges (and awareness)? More houses, more traffic congestion? Changing social habits? Affordable sustainability?
- Are our communities fit for the world of not just now but the next 10-20 years?
- Are we preparing properly for that future?
- To thrive not merely survive? To look after our vulnerable and to prosper?
- Have we used our privilege as councillors to deliver that?
- Yes our role is to manage amenities, debate the likes of planning permissions or yellow lines (ultimately decided elsewhere), but isn't it more than that?
- Isn't it our role to offer thought leadership and strive to hand over to the next generation a community in better shape than we found it?





# Keyworth Vision Project: The Challenges

2

- So we started looking at that and quite how to tackle the problem was the first challenge...
- We considered where we were at?
- What were the similarities and differences to other communities in Rushcliffe?
- How do we define what the scope of the project is?
- How do we generate the inspiration and ideas and turn them into a coherent plan?
- When and how do we consult with the public, and feedback to the wider Parish Council?
- How do we turn (the makings of) a coherent plan into a reality:
  - From a planning and logistical perspective?
  - And whether the funding exists – public AND private?
  - Who are the key partners and stakeholders and are they supportive?
  - And how do we identify and secure the expertise/team who are capable of actually delivering such a plan?
  - Who has been through it before and what pitfalls would they recommend us to avoid?



# Keyworth Vision Project: Getting to a Coherent Initial Vision

3



- Extremely challenging: though understandable - everyone is a stakeholder and almost everyone is over invested in their community as a consequence!
- Ruled out surveying everyone for 'ideas': democratic but utopian & impractical – not enough time/resource to filter 3,000 responses.
- Contentious but such a process also likely to temper ambition and turn a coherent plan into a fudged compromise.
- Even an initial meeting of 7 councillors was well meaning but inconclusive and light on outcome.
- Focused activity required to stick to the ultimate goal: to handover the community in better shape than we found it.
- We needed to get something to work from, to explore the practicalities of, then get wider input: improve whatever people wanted, as long as it retained overall coherence and ambition and the 'better shape' goal.
- So 3 of us formed a formal 'working group' (so no decision making authority) set about getting to a coherent initial vision document – a first draft.



# Keyworth Vision Project: The Scope

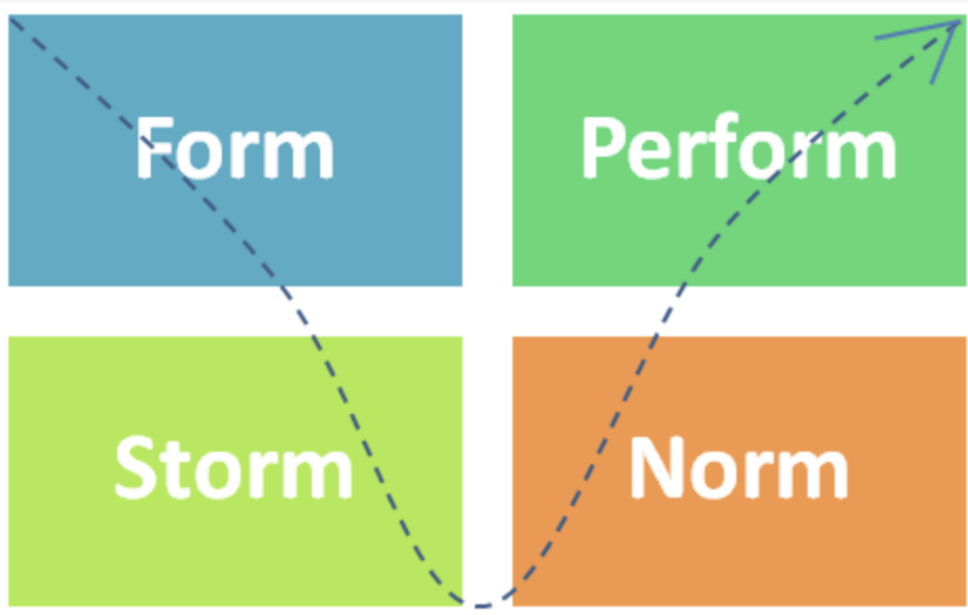
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- Tuckman's Form, Storm, Norm, Perform: lots of ideas to start.
- To establish where we were at, we began with some desk research & field work!
- Identify similar communities, assess key demographics, visit them, form an analysis.
- Inspiring aspects to each of our neighbouring communities, invariably with examples of major investment projects.
- Core challenge: Keyworth felt a little tired and had 'two' centres.
- Scope: we needed to look at what would be required to 'futureproof' or 'regenerate' Keyworth, to prepare it for trends and conditions into the 2030s and 2040s.
- Capital expenditure needed to achieve that – so capex projects would be the focus.
- Given the scope required, private investment partners would clearly help!
- Transport policy and congestion would need to be a key component, as would aligning with schools, businesses and community groups.



# Keyworth Vision Project: More Structure & Norming

5



- Established 3 'positive outcomes' (for wider debate) that investment would need to justify: Sustainable Keyworth, Prosperous Keyworth. Social & Healthy Keyworth.
- Arrived at likely core areas for projects - all of us had to agree to keep something in: a 'pet project' per councillor might sound great but wouldn't make for a coherent vision.
- Proposed 3 Phases that were signed off by KPC in March 2024:
  - Stage 1: presented initial 'Vision' for discussion with KPC & agree next phase plan (to March 2024).
  - Stage 2: seek the opinion of a wider range of stakeholders, understand fund raising, look at public and private partnerships, and establish how to frame and fund a public consultation (April 2024 to March 2025).
  - Stage 3: public consultation process followed by a commencement of the delivery phase, (c.April 2025 to c.December 2025).





# Keyworth Vision Project: Phase 2(a)

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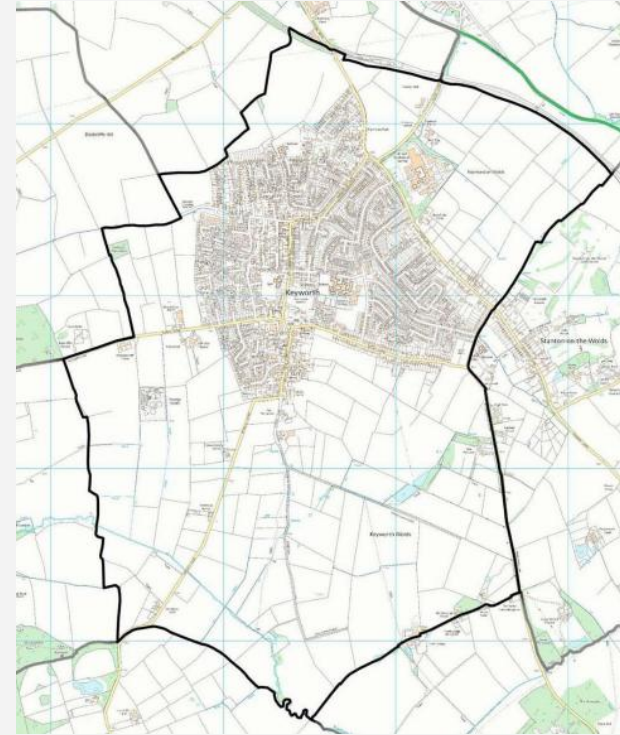
- Expected the project to become unfeasible or non-fundable – may still fall but has actually become bigger and more ambitious (for now):
  - Reviewed key studies, documents & important bodies.
  - Borough County Councillor & MP (x2) consultation.
  - RBC Economic Development engagement & consultation process funding exploration.
  - Westminster, County & Borough Council funding discussion.
  - Private investor consultation.
  - South Wolds Academy engagement.
  - Survey of Businesses (and voluntary groups to follow).
  - Division of Vision into separate (draft) 'projects' to propose for draft designs, costings, & funding proposals.
  - Potential Project delivery partners (local and proven) identified.
  - Formed a potential transport/congestion management plan.
- Discussed through with KPC and already enhanced and developed the project: still 6 projects, but looking at alternative proposals and ideas for all projects, and materially on 2 of the first 5 projects tackled.
- Because it's bigger though – we need a Phase 2(b) before we are ready for public consultation.



# Keyworth Vision Project: Phase 2(b)

7

- Likely to run over the remaining 3 quarters of 2025 with an update at the end of each quarter.
- Focusing on the first 5 projects (initially).
- Establishing what is viable regarding the transport & congestion plan.
- Developing the 'Sustainable Keyworth' positive outcome more specifically.
- Engaging more Parish Councillors on initiatives within the plan where they are passionate. This includes invigorating those who felt a different path should have been followed or thought that the willingness to change (improve!) different parts of the plan wouldn't actually happen.
- Getting designs, costings & CGI/artists impressions of plans created.
- Establishing a tender process/governance around a private investor partnership.
- Working with all key funders to develop plans, funding requirements, delivery timescales.
- Doing due diligence on potential delivery partners.
- Planning and preparing for Phase 3 Public Consultation – ideally with an experienced partner.



# Keyworth Vision Project: Thank You!

8



- That is where we have got to so far.
- We hope it inspires thoughts on how we take our communities forward and together make a better Rushcliffe.
- Thank you for listening!
- Any questions?



## Refreshment break





# Good Event Practice

Jayne Walters



# Safety Advisory Group (SAG)

- Not to be feared!
- They're only 'advisory'?!
- Purpose is to review your event and give appropriate advice
- May not be necessary for smaller events
- [The UK Good Practice Guide to Working in Safety Advisory Groups](#)

# Event Planning

- Event Management Plan (EMP)
- Risk Assessment
- Public Liability Insurance
- Licensing (Temporary Event Notice (TEN))
- Temporary Traffic Regulation Orders (TTRO)

# Rushcliffe BC Links

- SAG Terms of Reference
- Event Notification Form
- Event Management Plan Template
- Nottinghamshire A-Z Event Planning Guide
- [Rushcliffe Borough Council - Support for Event Organisers](#)



# Martyn's Law...8 Years On

- The Terrorism (Protection of Premises) Bill
- Scope of Marytn's Law
- What does it mean for me?
- Training
- [Protect UK](#)

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# LIVE & LOCAL

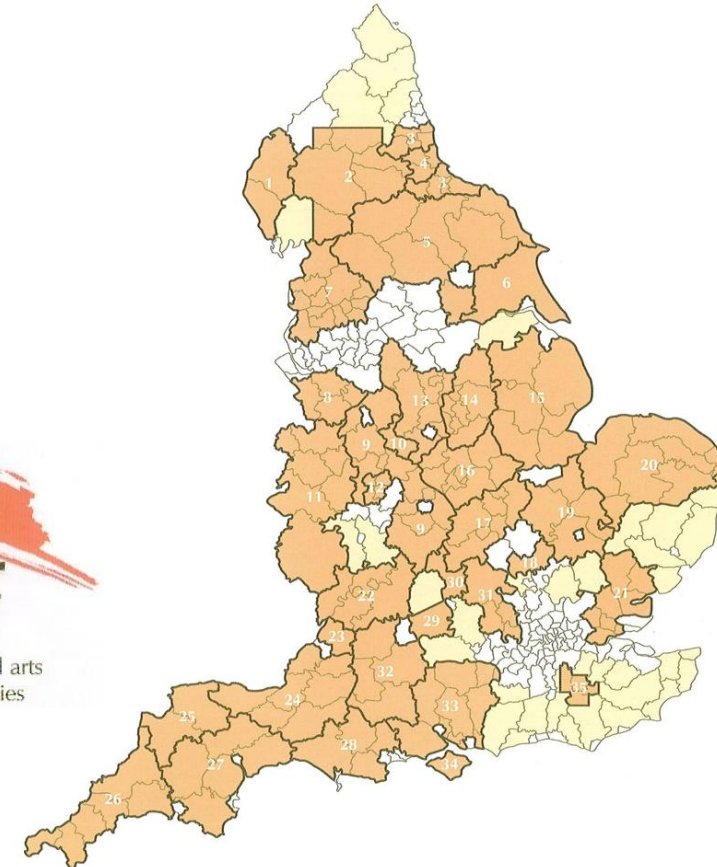
**MICHELE CLERC**

COMMUNITY ENGAGEMENT OFFICER

MICHELE@LIVEANDLOCAL.ORG.UK

# Community Touring in England

- 30 schemes working with 1,600 communities
- 16,500 volunteers promote over 5,500 performances each year to approximately 330,000 people
- International links



# About Live & Local

- Team of fifteen
- Warwick based
- National Portfolio Organisation of Arts Council England
- Funded by Local Authorities
- We have earned income from box office receipts
- Approximately 400 shows per season from around 70 companies
- [Introducing Live & Local - YouTube](#)





# How we work with Communities

- Recruitment
- Curated menu of shows- live and film
- Subsidy
- Support



# How communities work with us.

- Team of enthusiastic volunteers
- Promote the show in their community
- Sell tickets
- Advocates for the scheme



# Benefits of being part of the Live & Local Network

- High-quality professional performing arts and cinema on your doorstep
- Affordable
- Accessible
- At your local venue
- Help reduce the sector's environmental impact
- Health & well-being benefits
- Stronger communities

<https://www.youtube.com/watch?v=FcjPP8iMUkg>



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**LIVE**  
**& LOCAL**



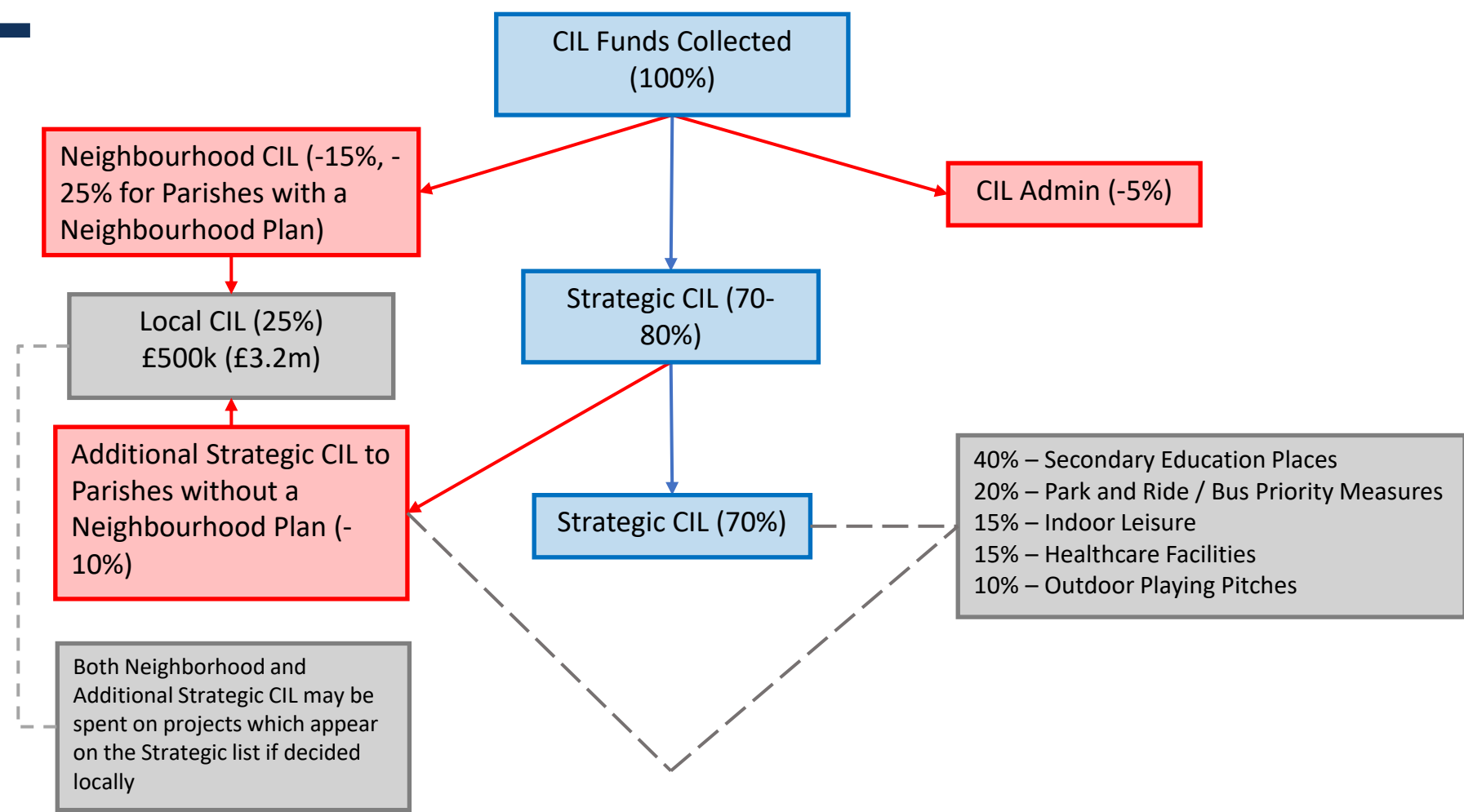
# Town and Parish Forum

Delivering Infrastructure Through the Planning System



# Section 106 and CIL

- Section 106 agreements are legal agreements intended to secure physical infrastructure, or funds to facilitate infrastructure. Agreements are negotiated for individual developments.
- The Community Infrastructure Levy (CIL) is a Levy, or tax, applicable to development such as housing and retail, payable per square meter (subject to some forms of relief or exemptions for example for affordable homes and self-build properties).



- Collection is a ‘hands off’ mechanism for parishes
- Is automatically collected by RBC whenever chargeable development occurs, The 15% (25% with a neighbourhood plan) local funds are automatically paid over to parish and town councils twice each year (April and October)
- The remaining 10% for areas without a Neighbourhood Plan is retained by RBC and must be requested – this is because this additional 10% can only be spent on types of project on the RBC infrastructure funding list: Secondary Education Places, Park and Ride / Bus Priority Measures, Indoor Leisure, Healthcare Facilities, Outdoor Playing Pitches
- For areas with Parish Meetings funds are held by RBC, however it is for the parish meeting to propose how it would like to spend its available funds and claim them from us in a similar way to claiming s106 funds



- Parishes may pool resources and “club together” with neighbours to fund larger projects
- This may be particularly attractive to smaller parishes who may struggle to accumulate substantial CIL contributions as an individual parish
- Provided the project provides benefits to the residents of the parishes providing funding through CIL the money does not necessarily have to be spent within that parish

- The portion of CIL funding which is automatically paid out to parishes is subject to very few limitations to what it can be spent on.
- It **cannot** be used to fund facilities via private members clubs
- It **can** be used to fund:
  - the provision, improvement, replacement, operation or maintenance of infrastructure\*; or
  - anything else that is concerned with addressing the demands that development places on an area.

- Infrastructure can be...
- ***Physical*** (ie cycle paths, benches etc),
- ***Social*** (education and health or art and culture projects),
- ***Green*** (parks, play areas, public open space etc).

# CIL Reporting

- It is a statutory requirement of the CIL Regulations for Local Councils to report on any CIL spending for each financial year in which they receive CIL funds
- By 31 December following the reported year, Local Councils must publish a copy of the report on its website and provide an electronic copy of the report to the Borough Council's Planning Contributions Officer.



# CIL Questions ?



# Section 106

- Is more “hands on” for parishes
- Some local infrastructure need is identified by the RBC communities team, for example sports pitches
- Parishes can advocate for other needs considered to arise from the increase in local population arising from development.
- For example – improvements to improve capacity and accessibility of parish and village halls
- Funds can only be obtained for the impacts of a development, not to address some pre-existing issue of capacity.

- Parishes should consider the impacts of development on available local infrastructure when making comments on planning applications and identify any potential capacity issues which development may create or exacerbate.
- Important to do so even when objecting to a proposal.

# Questions ?





# Claiming Funds

- We have aligned the systems for claiming funds under both s106 contributions and access to the 10% extra strategic CL in an attempt to keep things simple.
- 2 Step Process – Step 1 confirms the promoted project is indeed eligible for the available funding and committing the funds so that they are not spent elsewhere; Step 2 is then about claiming those funds towards that project
- Ideally funds are released after a project has been delivered – however we recognize that increasingly cashflow does not allow this

# Claiming Funds

- Where funds are claimed in advance a written agreement to repay any funds unspent on completion of the project, or all funds should the project never be completed, must be provided.
- Upon completion invoices must be submitted to demonstrate that the project came in on budget, should these identify a project completed under budget then the remaining funds will need to be repaid.

# Arrangement for Parish Meetings

- A slightly streamlined arrangement is in place for Parish Meetings in recognition of their often more limited funds and resources and less robust financial arrangements.
- We ask that contractors be informed to submit a copy of their invoice to RBC Planning so that RBC is aware as soon as invoices are issued so that we can release funds
- RBC cannot pay invoices directly as RBC will not have commissioned the works in question.