

Rushcliffe Borough Council

Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG

Postal address only - See overleaf for information on visiting the Council.



982694460105

Address of the property (if different from mailing address)

Billing Number:

Date of Service: **2 September 2025**

Council Tax Reminder Notice

Amount overdue: £85.73

Our records show that your Council Tax bill for 2025/2026 is in arrears. You need to bring your account up to date by **9 September 2025**

If you pay the overdue amount by this date nothing further will happen. If you do not pay the amount in full within this timeframe you will be sent a Court Summons which will include additional recovery costs.

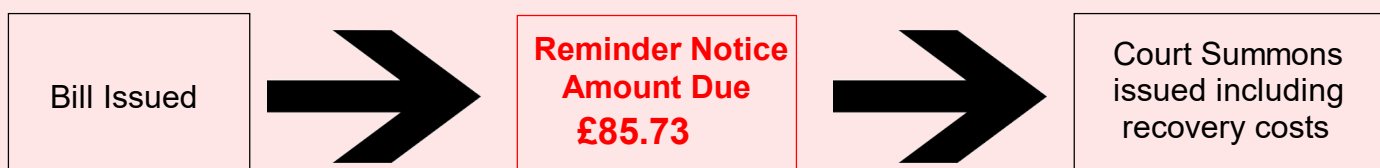
There is no need to contact us if we receive the overdue amount by 9 September 2025

If you have already made this payment within the last 7 days we are sorry that we have sent you this letter, please ignore it.

If you are having genuine difficulties in paying your Council Tax please contact us as soon as possible. Please see the reverse for ways that you can make a payment.

The majority of Council Tax is paid promptly. You are currently in the small minority of people who have not paid on time.

You are currently at the reminder stage of the recovery process.



If you do not pay the full amount within 7 days you will lose the right to pay by instalments. If the full amount is still not paid after 14 days of this notice you will have to pay us the full amount owing for the year and you will be sent a Court Summons with additional recovery costs added.

Making part payment will not stop this action

Sign up for ebilling

Electronic billing is another way to receive your Council Tax bill. Instead of receiving a paper bill in the post, you will be able to view your bill online 24 hours a day, 7 days a week.

If you haven't already, you'll need to register for our online Revenues services:

<https://www.rushcliffe.gov.uk/ebilling>

Once your account has been activated, you will be able to select the electronic billing option.

You will receive an email when your next eBill is ready to view.

Within our online services, you can also:

- Check your balance
- Find when your next instalment is due
- Set up or change a Direct Debit
- Switch to paperless billing

If you receive Housing Benefit or Council Tax Support you can also view the details of your claim.

How to pay

By Debit or Credit Card Log on to our website at www.rushcliffe.gov.uk and select 'Pay', use our automated 24 hour payment hotline on 0115 914 8533 .

By Post Post a cheque to the Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG. Cheques should be made payable to 'Rushcliffe Borough Council' and write your billing number (overleaf) on the reverse. Please note that we cannot accept post dated cheques. Do not send cash through the post.

Bank payment Make arrangements directly with your bank. Our sort code is 40-35-19 and account number is 31256688. Please remember to quote your billing number (overleaf) and ensure that you allow enough time for your payment to reach us by the due date.

Allpay Take this document or your bill to any Post Office or Allpay outlet to make a payment.

By Direct Debit Once you have paid your outstanding instalment(s), you can continue paying monthly on either the 1st, 7th, 14th or 24th of the month. You don't need to remember to pay as we will automatically collect your instalments from your bank or building society account. Direct Debits can be set up at www.rushcliffe.gov.uk or contacting Customer Services with your bank details. **PAYMENT MUST BE RECEIVED BY THE DUE DATE OR YOU COULD LOSE YOUR RIGHT TO PAY BY INSTALMENTS AND THE FULL BALANCE WILL BECOME DUE.**

Help and Advice Please contact us if you are having any difficulty making payments or have any queries. You can telephone us on 0115 981 9911 on Monday, Tuesday, Wednesday and Thursday 8:30-5:00; and Friday 8:30-4:30.

You can also visit us at the following offices:

Rushcliffe Customer Contact Point, West Bridgford Library, Bridgford Road, West Bridgford, NG2 6AT
Cotgrave Hub, Rivermead, Cotgrave, NG12 3UQ
Bingham Health Centre, Newgate Street, Bingham, NG13 8FD
East Leake Library, Gotham Road, East Leake, LE12 6JG

Please check opening times before visiting.

