**Environmental Policy [Date dd/mm/yyyy]**

**Full guidance on writing an Environmental Policy can be found under ‘related documents’ on the following webpage:**

**https://www.rushcliffe.gov.uk/energy/adviceforbusinesses/**

**[Organisation introduction – this should be a brief statement describing the organisation, what it does, where it’s based etc]**

**[Organisations name]** is committed to:

(listed below are some of the issues you could consider including).

* Embedding environmental awareness within the organisation and ensuring that all stakeholders are aware of the Environmental Policy
* **Carbon and Energy Management**

Minimise energy use (turn off lights, monitors, close windows)

Ensure energy equipment is run in an efficient manner and consider using alternative equipment such as heat pumps and LED lighting

If you own a building is it well insulated, do you use ‘green tariffs, could you fit renewable technology (for example Solar panels)

**• Travel Planning**

Promote active travel and public transport options over driving

Encouraging Car Sharing

Encouraging the use of Public Transport

Could you consider EV charging?

Avoid unnecessary physical meetings, encourage online meetings and home working where appropriate

**• Waste and Resource Management**

Minimising waste generated through effective management and following the waste hierarchy

Eliminate the use of unnecessary single-use plastics

**• Water Management**

Improve water management by minimising wastage and using water saving technologies (e.g. on water taps or showers)

**• Sustainable Procurement**

Buy local or use local suppliers

 Minimise the number of deliveries

 Buy or use Fairtrade

Are your cleaning products environmentally friendly – are they stored and used safely?

**• Biodiversity Enhancement**

Protect the environment and enhance biodiversity (could you create wildlife habitats, plant trees etc). Avoid using peat-based products

Avoid using unnecessary chemicals and biocides

Do not drop litter/Undertake local litter picks

* **Supporting Rushcliffe Borough Council’s sustainability ambitions and their commitment to work towards becoming Carbon Neutral by 2030**

**[ You need to state who is responsible for overseeing the policy and how it will be reviewed (including frequency)]**

**[Try and keep the policy to no more than one side of A4. This should then be signed and dated by the Chair or Senior Manager]**