



## COMMUNITY SUPPORT SCHEME

### APPLICATION FOR FINANCIAL ASSISTANCE

Form to be completed by ward Councillor and potential recipient of grant funding

#### SECTION 1: To be completed by potential recipient of grant funding

Name and address of constituent or group:

Contact email address:

Contact phone number:

Name:

Description of project or activity:

Please attach relevant information where this supports your claim.

Amount requested:

Total cost:

Other funding sources:

#### Payment information

Bank sort code:

Bank account number:

Bank name and address:

Please pass this form to your local Councillor.

**SECTION 2: To be completed by ward Councillor**

**Councillor:**

**Ward:**

**Please highlight how award of this grant meets the criteria of the scheme:**

- Improvements to community facilities within the ward
- Community events or activities within the ward
- Investment in community infrastructure within the ward
- Support to a religious organisation where the project/event to be delivered benefits the wider ward
- Requests which support an individual who is part of a team or are representing their local community at an event
- Support to a local school or academy where the project/event to be delivered benefits the wider ward
- Section of the community within the ward with a specific need

**What difference will this funding make to your ward?**

**What geographical area will benefit?**

**Who will benefit?**

**How much grant are you applying for?**

**£**

**If this is a joint application with other Councillors in your ward, please tell us who:**

\_\_\_\_\_

**If this is for an initiative outside of your ward area, please tell us:**

- the ward \_\_\_\_\_
- and confirm that you have discussed this with the ward Councillor  
**YES / NO**

**Declaration of personal interests:**

Please detail any personal interest that you have with the organisation or activity that the grant supports

**Councillor's signature** .....

**Date** .....

**Please return completed form and supporting evidence to the Constitutional Services Office.**

## Data Protection Privacy Notice

The personal information you provide will only be used by Rushcliffe Borough Council, the Data Controller, in accordance with General Data Protection Regulation 2016/ Data Protection Act 2018 to:

process your application, query or to provide a service that you are requesting  
**or**  
undertake a statutory function (also known as a 'public task')

Your personal information will not be shared with any third party, other than our data processor.

Your personal data will be kept in accordance with the Council's retention policy and schedule. Details of which can be found on the Council's website at [http://www.rushcliffe.gov.uk/retention\\_schedule/](http://www.rushcliffe.gov.uk/retention_schedule/)

In accordance with GDPR you have a right to:

- have a copy of the personal information that we hold about you. Details of how to obtain this are available at <http://www.rushcliffe.gov.uk/foi>
- Request that your personal data be corrected or completed.
- Complain to the Information Commissioner if you feel that your information is not being handled appropriately (<https://ico.org.uk/>)

You may also have a right to:

- have your personal data transferred (data portability).
- prevent automated processing and profiling.
- erasure (also known as the right to be forgotten).
- restrict processing.
- object to processing.

Your data protection rights are not absolute and in most cases are subject to the Council demonstrating compliance with other statutory legislation, for further information see <http://www.rushcliffe.gov.uk/privacy/>

For further details about how your personal information may be used or about your rights under data protection legislation, please contact the Council's Data Protection Officer at –

- By post: Data Protection Officer, Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG.
- By email: [customerservices@rushcliffe.gov.uk](mailto:customerservices@rushcliffe.gov.uk)
- By Telephone: 0115 981 9911