



**APPLICATION FOR LICENCE  
TO CARRY OUT HOUSE TO HOUSE COLLECTIONS  
HOUSE TO HOUSE COLLECTIONS ACT 1939**

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence authorising me to promote the collection, of which particulars are given below.  
PLEASE COMPLETE IN BLOCK CAPITALS AND USE BLACK INK

<b>1</b>	Name of applicant		
<b>2</b>	Company Name		
<b>3</b>	Address		
		Post Code	
		Phone N <sup>o</sup>	
<b>4</b>	Charity Name		
<b>5</b>	Address		
		Post Code	
		Phone N <sup>o</sup>	
<b>6</b>	Registered Charity N <sup>o</sup>		
<b>7</b>	Particulars of charitable purposes to which proceeds of collection are to be applied. (Full particulars should be given, and where possible, the most recent account of any charity which is to benefit should be enclosed.)		
<b>8</b>	Over what parts of the area is it proposed that the collection should extend?		
<b>9a</b>	Dates which the collection is proposed to be made ( <b><u>please note that no yearly licences are issued</u></b> )	Start Date	
		End Date	
<b>9b</b>	Collection times	Between ..... and .....	
<b>10</b>	Is it proposed to collect money?	YES / NO	

11	Is it proposed to collect other property? If so, of what nature? And is it proposed to sell such property or to give it away or to use it?		
12	Approximately how many persons is it proposed to authorise to act as collectors in the area to which the application is made?		
13	Is it proposed that remuneration should be paid out of the proceeds of the collection?	To Collectors	YES / NO
		Other Persons	YES / NO
14	If so, at what rates and to what classes of person?	To Collectors	
		Other Persons	
15	Is application being made for licences for collections for the same purpose in other areas? If so, to what authorities?		
16	Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a licence or order under the Act, or had a licence or order revoked? If so, give details.		
17	Is it proposed to promote this collection in conjunction with a street collection? If so, is it desired that the accounts of this collection should be combined wholly or in part with the account of the street collection?		
18	If the collection is for a War Charity, state if such charity has been registered or exempted from registration under the War Charities Act 1940, and give name of the registration authority and date of registration or exemption.		

I hereby make application under the provisions of the Act and confirm that the details contained in this application are true to the best of my knowledge and belief

Signed .....  Date ..... / ..... / 20.....
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Send to: Rushcliffe Borough Council, Licensing Service, Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG.