

Person Specification
Arboriculture Services
Tree Surgeon Co-ordinator - Arboriculture

Grade: SWISE2	Post Number: TBC	
ATTRIBUTES	ESSENTIAL	DESIRABLE
EXPERIENCE	<p>Minimum 2 years' experience of all aspects of tree surgery.</p> <p>Minimum 2 years climbing experience.</p> <p>Minimum 2 years on the ground working within the industry</p> <p>Experience and relevant knowledge of health and safety within the specific areas of work. Conduct site inspections and risk assessments.</p> <p>Ensure all operations adhere to relevant health and safety regulations, environmental laws and company policies.</p>	

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QUALIFICATIONS	<p>Relevant vocational qualifications (e.g., from Lantra or NPTC)</p> <p>CS30 (NPTC 201) <i>Chainsaw maintenance and Crosscutting</i></p> <p>CS31 (NPTC 202) <i>Small tree felling</i></p> <p>NPTC (222) <i>Use of Woodchipper</i></p> <p>CS38 (NPTC 203) <i>Tree Climbing and Aerial Rescue</i></p> <p>CS39 (NPTC 204) <i>Chainsaw from Rope and Harness</i></p> <p>Full, clean driving license.</p>	<p>CS41 (NPTC 303) <i>Dismantling and Rigging</i></p> <p>IPAF 1B <i>Cherry Picker</i></p> <p>7.5t drivers' license CPC</p> <p>Trailer License Forestry First Aid</p>
SPECIALIST KNOWLEDGE/ SKILLS	<p>Great knowledge of both ground and aerial tree works. Able to complete most climbing tree works.</p>	
IT SKILLS	<p>Ability to use standard IT packages, e.g., excel, word, email.</p>	
PERSONAL CHARACTERISTICS	<p>Flexible and adaptable approach to work and commitment to team working.</p> <p>Highly motivated, with an ability to work on own initiative and prioritise work.</p> <p>Able to meet service performance targets, timescales, and deadlines.</p> <p>Excellent operational planning and coordination skills.</p> <p>Maintain records of tree inventory, document work activities, manage budgets, and produce detailed reports and quotes.</p> <p>Lead, manage, and supervise teams of tree surgeons.</p> <p>Experience of dealing with a diverse workforce and a clear</p>	

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	understanding of equality and diversity within the workplace. Able to represent the Rushcliffe brand in the public domain and engage with members of the public in a positive manner.	
PHYSICAL REQUIREMENTS	The ability to perform physical work, including climbing trees using ropes and harnesses, operating heavy machinery, and using various hand/power tools.	
SPECIAL WORKING CONDITIONS	Flexible approach to work including anti-social hours as required and able to work outdoors in different weather conditions.	
Reasonable adjustments will be made in line with the Equality Act 2010.		

PREPARED BY: Magdalena Szypkowska

DESIGNATION: Land Management Team Leader

SIGNED: *M. Szypkowska*

DATE: January 2026