

Person Specification

Arboriculture Services

Tree Surgeon Co-ordinator - Arboriculture

Grade: SWISE2	Post Number: TBC	
ATTRIBUTES	ESSENTIAL	DESIRABLE
EXPERIENCE	<p>Minimum 2 years' experience of all aspects of tree surgery.</p> <p>Minimum 2 years climbing experience.</p> <p>Minimum 2 years on the ground working within the industry</p> <p>Experience and relevant knowledge of health and safety within the specific areas of work. Conduct site inspections and risk assessments.</p> <p>Ensure all operations adhere to relevant health and safety regulations, environmental laws and company policies.</p>	

QUALIFICATIONS	<p>Relevant vocational qualifications (e.g., from Lantra or NPTC)</p> <p>CS30 (NPTC 201) <i>Chainsaw maintenance and Crosscutting</i></p> <p>CS31 (NPTC 202) <i>Small tree felling</i></p> <p>NPTC (222) <i>Use of Woodchipper</i></p> <p>CS38 (NPTC 203) <i>Tree Climbing and Aerial Rescue</i></p> <p>CS39 (NPTC 204) <i>Chainsaw from Rope and Harness</i></p> <p>Full, clean driving license.</p>	<p>CS41 (NPTC 303) <i>Dismantling and Rigging</i></p> <p>IPAF 1B <i>Cherry Picker</i></p> <p>7.5t drivers' license</p> <p>CPC</p> <p>Trailer License</p> <p>Forestry First Aid</p>
SPECIALIST KNOWLEDGE/ SKILLS	Great knowledge of both ground and aerial tree works. Able to complete most climbing tree works.	
IT SKILLS	Ability to use standard IT packages, e.g., excel, word, email.	
PERSONAL CHARACTERISTICS	<p>Flexible and adaptable approach to work and commitment to team working.</p> <p>Highly motivated, with an ability to work on own initiative and prioritise work.</p> <p>Able to meet service performance targets, timescales, and deadlines.</p> <p>Excellent operational planning and coordination skills.</p> <p>Maintain records of tree inventory, document work activities, manage budgets, and produce detailed reports and quotes.</p> <p>Lead, manage, and supervise teams of tree surgeons.</p> <p>Experience of dealing with a diverse workforce and a clear</p>	

	<p>understanding of equality and diversity within the workplace.</p> <p>Able to represent the Rushcliffe brand in the public domain and engage with members of the public in a positive manner.</p>	
PHYSICAL REQUIREMENTS	The ability to perform physical work, including climbing trees using ropes and harnesses, operating heavy machinery, and using various hand/power tools.	
SPECIAL WORKING CONDITIONS	Flexible approach to work including anti-social hours as required and able to work outdoors in different weather conditions.	
Reasonable adjustments will be made in line with the Equality Act 2010.		

PREPARED BY: Magdalena Szypkowska

DESIGNATION: Land Management Team Leader

SIGNED: *M. Szypkowska*

DATE: January 2026