

**Local Strategic Partnership Reward Grant
Conditions of Grant**

Rushcliffe Community Partnership Recession Buster Funding
– available 2010/11 and 2011/12

Amount of grant funding available	<p>£174,500 Revenue in year 1 (2010/11)</p> <p>Any additional reward grant received and any remainder in year 2 (2011/12)</p> <p>£174,500 Capital in year 1 (2010/11)</p> <p>Any additional reward grant received and any remainder in year 2 (2011/12)</p>
Amount of grant funding that can be applied for	<p>Revenue: Minimum £1,000</p> <p>Revenue: Maximum £25,000</p> <p>Capital: Minimum £1,000</p> <p>Capital: Maximum £25,000</p>
Criteria for revenue grants	<p>Revenue grants are available to local groups/organisations to develop projects and provide activities that meet local needs. Projects will meet the key aim of reducing the impact of the recession and ideally cross cut as many of the following themes as possible:</p> <ol style="list-style-type: none"> 1. Health Improvements 2. Community Safety 3. Business 4. Building Stronger Communities 5. Environment 6. Children and Young People <p>We will fund or part fund posts on a fixed term contract basis but accept no liability to underwrite the post for longer than the fixed term period.</p>
Criteria for capital grants	<p>A capital grant must also support the above six themes and can only be used for:</p> <ul style="list-style-type: none"> • Buying or enhancing land • Buying, constructing or enhancing buildings • Buying, installing or replacing plant, machinery, apparatus and vehicles and vessels
Who can apply?	<p>Organisations from the public, private or voluntary sector that have a project based in and of benefit to residents of Rushcliffe. Applicants will need to submit a business plan and their constitution.</p> <p>Grants are not available to individuals.</p>

Will we fund existing projects/work?	We will fund existing projects which meet the priorities of the sustainable community strategy and address the impact of the recession.
Are we prepared to fund 100% of a project?	We will fund projects up to 75% of the project total costs. The remaining 25% can be made up of contribution in kind or third party funding.
When will funds be paid over?	Up to 25% pump priming of the total grant amount will be paid once the project has received final approval by the Rushcliffe Community Partnership Board. The reminder will be released for payment based upon the expenditure claims made in the quarterly returns received. This agreement is at the discretion of the Board.
Monitoring arrangements?	<p>A quarterly report outlining progress against agreed plans and an annual performance report on the use made of the Rushcliffe Community Partnership Reward Grant in the financial year are required. Failure to produce either of these reports in a timely manner may result in funding being reduced or withdrawn.</p> <p>All invoices, receipts, accounting records and other documents relating to the expenditure of the grant must be retained for at least six years after completion of the funded activity. These must be made available at any reasonable time for inspection by officials as appropriate or those acting on their behalf, to ensure monies have been properly spent.</p>
Evaluation	The Partnership requires that grant recipients submit a Grant Evaluation Report for each grant that is awarded. This report is due 90 days after the completion of the project or one year after the date on which the grant was made, whichever comes first. If a project extends beyond one year from the date on which the grant was made, grant recipients must submit a Grant Evaluation Report on progress to date.
Economy	The organisation to which the award has been made must administer the grant funds carefully and economically and avoid extravagance and waste. The organisation must also be able to demonstrate it has obtained value for money in respect of any procurement activities.
Value Added Tax	No additional awards will be made to cover the cost of Value Added Tax, but grant funding can be used to cover the cost of irrecoverable Value Added Tax.

Criteria that applications will be judged upon:

Projects must contribute to the overall objective of minimising the impact of the recession.

Projects must fit in with as many of the priorities of the six LSP theme groups as possible:

1. Health Improvements

- Obesity
- Alcohol misuse
- Smoking cessation
- Mental health
- Chlamydia

2. Community Safety

- Serious acquisitive crime
- Drug and alcohol related crime
- Youth issues
- Violence
- Safer neighbourhoods community Engagement and ASB

3. Business

- Business engagement
- Business crime

4. Building Stronger Communities

- Community cohesion/ engagement
- Supporting independent living
- Volunteering

5. Environment

- Carbon footprint
- Environmental responsibility
- Protect and enhance the built and natural environment
- Promote a sustainable mix of housing

6. Children and Young People

- Positive activities
- Protect vulnerable children
- Improve the health and wellbeing of children

<p>Can a group/organisation be considered for multiple grants?</p>	<p>A group/organisation may apply for funding for more than one project and each project will be judged separately on its own merits. A project already in receipt of funding can apply for further funding after a complete evaluation demonstrating the success of the project has been received.</p> <p>A repeat grant can be applied for once the initial proposal has met the funding criteria and initial baselines established in the project proposal and a complete evaluation of the project has taken place.</p>
<p>Can an application for revenue funding over two years be supported?</p>	<p>Grants will be accepted over a two year period as long as a financial report is submitted at the end of each financial year. Failure to submit a financial report will result in withdrawal of funding.</p>
<p>Deadline for applications</p>	<p>Applications will be received on a rolling basis. Initial proposals will be agreed at theme group level and brought to the Executive Group for consideration.</p>
<p>Panel</p>	<p>The Executive Group will review all applications and recommend to the Board which ones should receive funding. The Board will ratify, refer or reject this recommendation.</p>
<p>Conditions of grant</p>	<p>Attendance at future Rushcliffe Community events such as networking events or the annual Rushcliffe Community Awards.</p> <p>Monitoring and payment of the grant will be co-ordinated by Rushcliffe Borough Council on behalf of the Rushcliffe Community Partnership</p>
<p>Applications available from</p>	<p>Rushcliffe Community Partnership website: www.rushcliffe.gov.uk/communitypartnership</p>
<p>How will this grant scheme be publicised?</p>	<p>Launch date: 23 July 2010</p> <p>E-mail circulation to partners after the Executive Group Meeting on the 13 July 2010</p> <p>Information on Rushcliffe Community Partnership website and partners' websites on the 23 July 2010</p> <p>Item in local press after 23 July 2010</p>

Information Sharing and Exchanges of Good Practice	Any information, know how, system or process arising from or relating to an intervention funded wholly or partly from this award (including examples of good practice in the design and implementation of an intervention) shall be shared freely with the Partnership
Intellectual property right	Any intellectual property right (including any copyright) arising from or relating to a project funded wholly or partly by this award that is developed by any organization to which the award has been made will become the property of the Partnership as absolute owner, without any payment being made to the local authority, as Accountable Body.
Corporate Recognition and Publicity	Any publicity material, press releases, handouts etc produced as part of the project should officially recognize and promote the financial contribution from Rushcliffe Community Partnership. The Partnership logo will be provided when the grant is awarded.



Acceptance of these grant conditions

Please confirm that these terms and conditions are acceptable by signing a copy of this document, in the space provided below, and returning it as soon as possible to:

Rushcliffe Community Partnership
 Rushcliffe Borough Council
 Civic Centre
 Pavilion Road
 West Bridgford
 Nottingham
 NG2 5FE

Signed.....

Date:

Project Name: