



**APPLICATION FOR CARAVAN SITE LICENCE  
CARAVAN SITES AND CONTROL OF DEVELOPMENT  
ACT 1960**

PLEASE COMPLETE IN BLOCK CAPITALS AND USE BLACK INK

I/We hereby apply for a licence to use the land described below and shown on the attached plan as a site for caravans to be used and laid out as specified below

**PARTICULARS**

1	Applicants name		
2	Date of Birth		
3	Address		
		Post code	
		Phone number	
4	Email address		
5	Applicants interest in the land (give particulars of lease or tenancy, if any)		
6	Address or description of site for which licence is required		

7	Acreage of site		
8	Has the applicant held a site licence that has been revoked at any time during the last three years?	YES / NO	
9	State the type of caravan site for which a site licence is required	Permanent residential	YES / NO
		Holiday: seasonal between the following dates in each year	YES / NO
		Touring caravan only, between the following dates in each year	YES / NO
10	State the maximum number of caravans proposed to be stationed on the site at any one time for the purpose of human habitation		
<p>A lay-out of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the position of the caravan standings, and (where appropriate):-  Roads and footpaths  Toilet blocks, stores and other buildings  Foul and surface water drainage  Water supply  Recreation spaces  Fire points  Parking spaces  The plan should distinguish between facilities already provided and facilities proposed.</p>			
11	Give details of the arrangements for		
a)	refuse disposal:		
b)	sewage and waste water disposal:		

12	Has planning permission for the site been obtained from the local Planning Authority?	YES / NO
a)	If <b>YES</b> , state date of permission	
b)	Issuing authority	
c)	Date (if any) on which permission will expire	
d)	If <b>NO</b> , has permission been applied for?	YES / NO

For caravan sites already in use on or before 9 March 1960, without planning permission from the local planning authority

13	It is claimed that the site has "existing use rights" and does not require permission? If so, state the facts on which the claim is based	
14	Was the site in use as a caravan site:	
a)	on 9 March 1960	YES / NO
b)	on 29 August 1960	YES / NO
c)	at any other time since 9 March 1958, if so, when	YES / NO

I DO HEREBY CERTIFY that to the best of my knowledge and belief, the above particulars are correct.

<p>Signed .....</p> <p>Date ..... /...../20.....</p>
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Send to: Rushcliffe Borough Council, Environment & Waste Management, Civic Centre, Pavilion Road, West Bridgford, Nottingham NG2 5FE